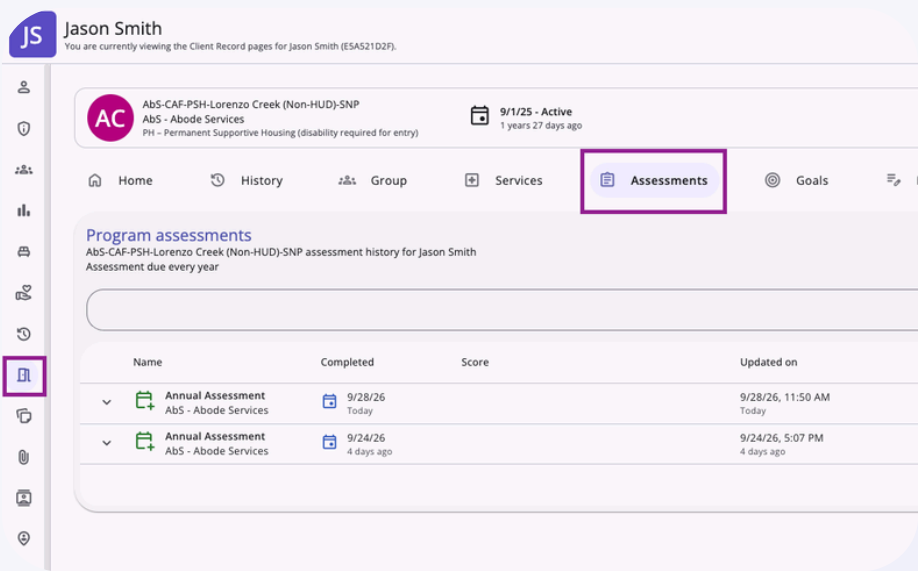


Assessment Guide

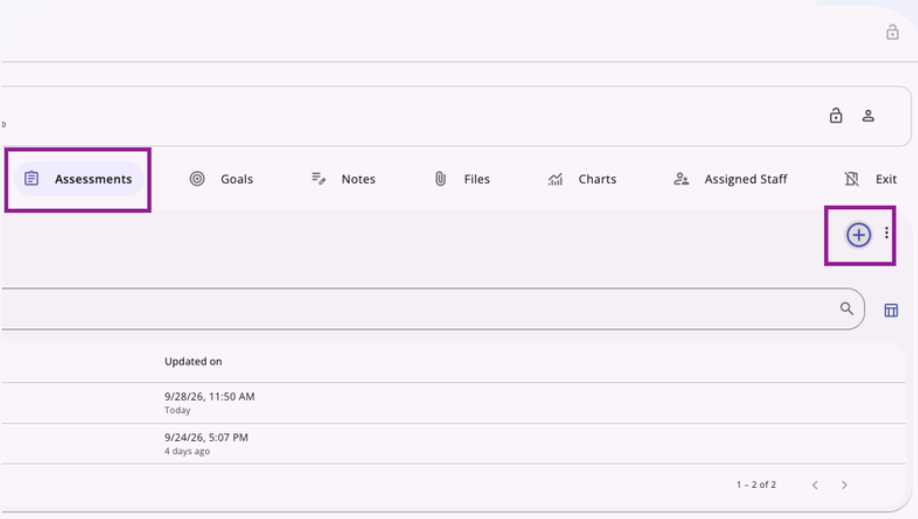
Steps to complete annual, status and CLS assessments.

Status assessments can be completed at any time to update income, benefits, and disabling conditions.



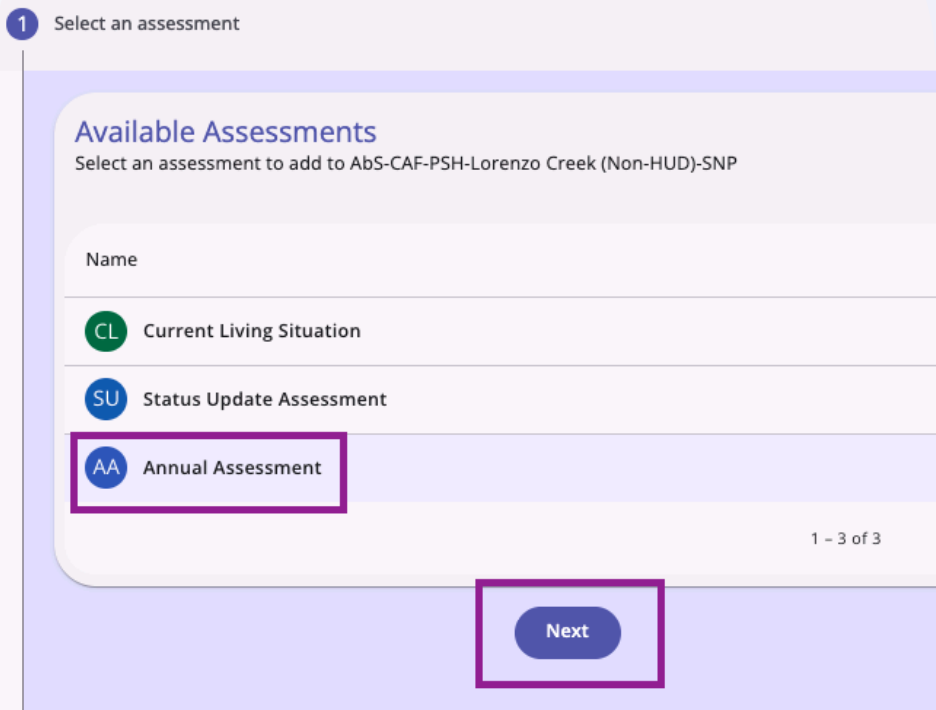
Steps to complete an assessment

- Navigate to the client for whom you wish to complete the assessment
- Select the Program tab
- Select the Assessment tab

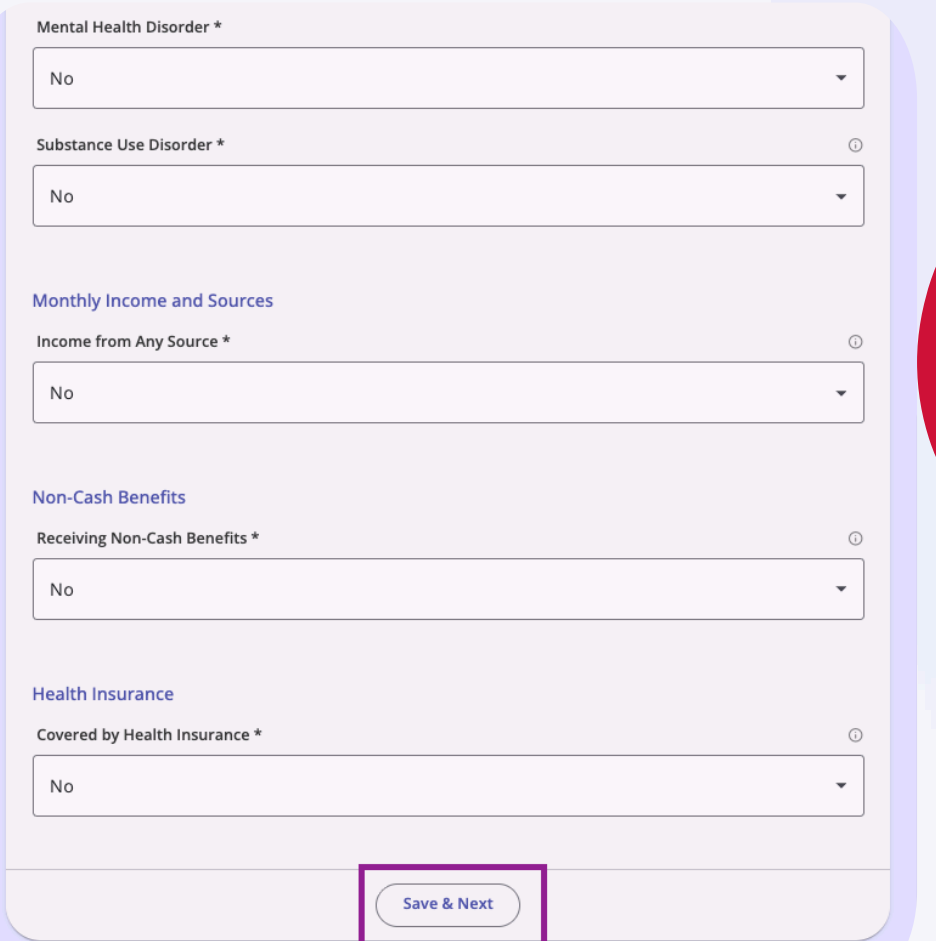


- Select the Add button

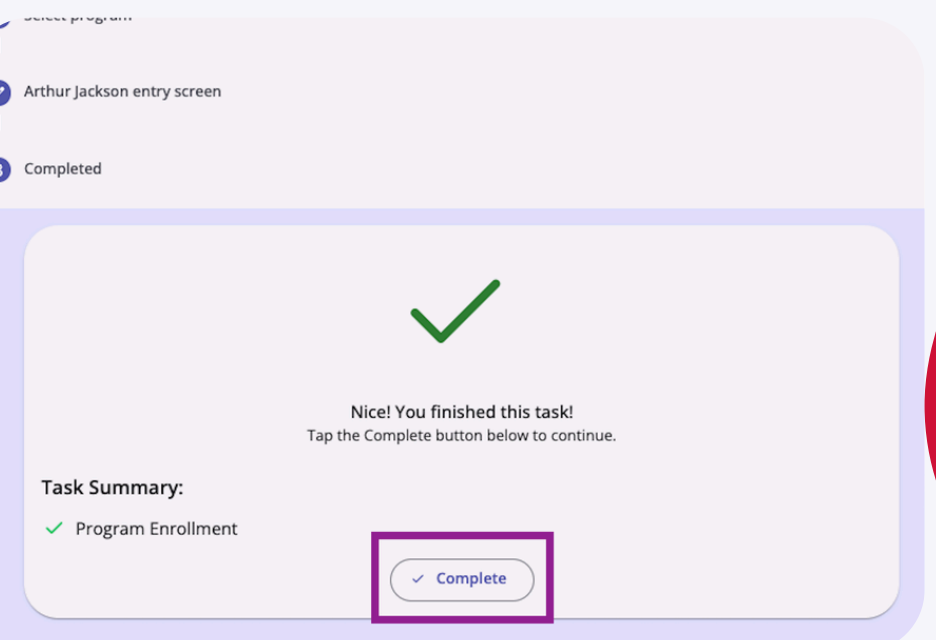
Add a program assessment



- Select the assessment you wish to complete for the household
- Click the Next button



- Review data
- Complete all fields and make updates as needed
- Select Save & Next



- Select Complete