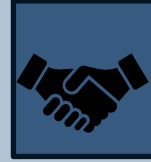


# Alameda County Monthly HMIS User Meeting

May 2026



# Agenda



Introductions



Monthly Data Quality  
Review



Assessment Editing  
Update



Upcoming Events

# Get your phone ready!



# Monthly Data Review






## Prior Living Situation



# Prior Living Situation

## Purpose

- The prior living situation identifies the type of living situation and length of stay in that situation immediately prior to project start.
- To identify whether a client appears to meet the criteria for chronic homelessness (when combined with other data).
- To demonstrate eligibility for reporting purposes.

PRIOR LIVING SITUATION	
Type of Residence	Select 
Length of Stay in Prior Living Situation	Select 
Approximate Date This Episode of Homelessness Started	<input type="text" value="__/__/__"/> 
Number of times on the streets, in ES, or Safe Haven in the past three years	Select 
Total number of months homeless on the streets, in ES, or Safe Haven in the past three years	Select 

# Key Points to Remember

Field	Important Points
Type of Residence	Select the appropriate option based on this episode of homelessness
Length of Stay in Prior Living Situation	Select the length of nights based on what the client discloses for <u>this</u> episode of homelessness
Approximate Date This Episode of Homelessness Started	The clients best guess for when <u>this</u> episode of homelessness began
Number of times on the streets, in ES, or Safe Haven in the past three years	Select the number of times the client has been on the streets, Emergency Shelter or Safe Haven in the past three years
Total number of months homeless on the streets, in ES, or Safe Haven in the past three years	If the living situation type was the same, include the total time for that situation

# Prior Living Situation Time Reminders


- Time is not broken by a stay less than 7 consecutive nights.
- Time is not broken by an institutional stay of less than 90 days (jail, substance abuse or mental health treatment facility, hospital, or other similar facility).
- Include the situation right before enrollment plus any continuous time moving around.
- Count the cumulative number of months in which a person was on the streets, in an ES, or SH in the last 3 years, including stays in an institution less than 90 days or in permanent or transitional housing less than 7 days. The current month, even if a partial month, should be counted as a full month.

***Remember episode of homelessness means the current continuous episode, not the first time the client was ever homeless. Using the first-time date can overstate chronicity, create DQ errors, and misrepresent the client's current situation.***

# Prior Living Situation Scenario

Jackie reports that they have been living in their car and have been doing so for 6 months now. Jackie has stayed on the streets 2 times in the last three years and has stayed on the streets for 7 months in the last three years.


Did the Case Manager select the correct options for Jackie's prior living situation?

PRIOR LIVING SITUATION	
Type of Residence	Place not meant for habitation (e.g., a vehicle, an abandoned building, bu
Length of Stay in Prior Living Situation	90 days or more, but less than one year
Approximate Date Homelessness Started	01/20/2026 
Number of times on the streets, in ES, or Safe Haven in the past three years	Two Times
Total number of months homeless on the streets, in ES, or Safe Haven in the past three years	Seven Months

# Prior Living Situation Scenario

Jackie reports that they have been living in their car and have been doing so for 6 months now. Jackie has stayed on the streets 2 times in the last three years and has stayed on the streets for 7 months in the last three years.

Did the Case Manager select the correct options for Jackie's prior living situation?

PRIOR LIVING SITUATION	
Type of Residence	Place not meant for habitation (e.g., a vehicle, an abandoned building, bu
Length of Stay in Prior Living Situation	90 days or more, but less than one year
Approximate Date Homelessness Started	01/20/2026 
Number of times on the streets, in ES, or Safe Haven in the past three years	Two Times
Total number of months homeless on the streets, in ES, or Safe Haven in the past three years	Seven Months

Yes, the Case Manger is correct!

# Prior Living Situation Scenario

Roberto reports that they stayed in their car for three months, but they spent five nights at their friend's house and then returned to sleeping in their car for the last eight months. They have stayed on the streets four times in the past three years.

Did the Case Manager select the correct answer for the Length of stay in the prior living situation?

## PRIOR LIVING SITUATION

Type of Residence

Place not meant for habitation (e.g., a vehicle, an abandoned building, bu

Length of Stay in Prior Living Situation

90 days or more, but less than one year

# Prior Living Situation Scenario

Roberto reports that they stayed in their car for three months, but they spent five nights at their friend's house and then returned to sleeping in their car for the last eight months. They have stayed on the streets four times in the past three years.

Did the Case Manager select the correct answer for the Length of stay in the prior living situation?

PRIOR LIVING SITUATION	
Type of Residence	Place not meant for habitation (e.g., a vehicle, an abandoned building, bu▼
Length of Stay in Prior Living Situation	90 days or more, but less than one year ▼

Yes, the Case Manager is correct!

# Prior Living Situation Scenario

Don has been staying at an encampment for eight months, he was admitted to the hospital and stayed there for thirty days. They enrolled into an Emergency Shelter after they were discharged and stayed there for one month. Don returned to stay at an encampment and has been there for two months. This is Don's complete homeless history for the past three years.

Did the Case Manager select the correct answer for the Total number of months homeless on the streets, in ES, or Safe Haven in the past three years?

Total number of months homeless on the streets, in ES, or Safe Haven in the past three years

Twelve Months



# Prior Living Situation Scenario

Don has been staying at an encampment for eight months, he was admitted to the hospital and stayed there for 30 days. They enrolled into an Emergency Shelter after they were discharged and stayed there for one month. Don returned to stay at an encampment and has been there for two months. This is Don's complete homeless history for the past three years.

Did the Case Manager select the correct answer for the Total number of months homeless on the streets, in ES, or Safe Haven in the past three years?

Total number of months homeless on the streets, in ES, or Safe Haven in the past three years

Twelve Months



No, the client's total number of months homeless is 11 months.  
Encampment 8+2, hospital 30 days.

**Remember, count the cumulative number of months in which a person was on the streets, in an ES, or SH in the last 3 years, including stays in an institution less than 90 days or in permanent or transitional housing less than 7 days.**

# Prior Living Situation Resources

Visit

- HUD Exchange at [www.hudexchange.com](http://www.hudexchange.com)  
HMIS FY 2026 Data Standards

or

- Review FY 2026 HMIS Data Standards Manual Prior Living Situation Section  
<https://files.hudexchange.info/resources/documents/HMIS-Data-Standards.pdf>



**FY 2026 HMIS  
Data Standards Manual**  
A GUIDE FOR HMIS END USERS AND HMIS  
LEADS/SYSTEM ADMINISTRATORS

# Alameda County Data Completeness

[DQXX-120-AD] Project Households with issues in HoH determination

## Purpose of the Report

The report is designed to proactively identify problems with the Head of Household for a project enrollment. These issues cause problems when submitting most Federal reports for HUD and the partners.

## Report Location

The report is located in the Administrator section of the Report Library.

Resource guide to report [DQXX-120-AD]

[\[DQXX-120-AD\] Project Households with issues in HoH determination](#)

## How to fix it

1. Open the client's enrollment.
2. Click the notepad icon next to HoH.
3. Use the drop-down menu to select the correct HoH and update each household member's relationship to the HoH.
4. Click Save Changes.

Project Households with issues in HoH determination			
<b>1. Households with multiple different HoHs</b>			
There is no Household with multiple different HoHs			
<b>2. Households without any HoH (relationship_to_hoh = 1) enrollment in Household</b>			
Agency: AbS - Abode Services			
Program: AbS-CAF-SSO-HCS-HD-HCSA-HHAP			
Household #324407			
Client	Unique Id	Project Stay	Client Project Detail Page
Cortes, Daniel	9DA1756C7	05/15/2026 - active	<a href="https://alameda.clarityhs.com/clients/9DA1756C7/program/327344">https://alameda.clarityhs.com/clients/9DA1756C7/program/327344</a>
Program: AbS-SAF-SO-HOPE Outreach-MHSA			

# Assessment Editing Update

Suzanne



# Updated Assessment Deletion Policy

Effective June 1, 2026, staff with standard Clarity access will no longer be able to delete assessments. Staff with Manager access will have access to delete assessments. Before deleting an assessment, staff should verify that correction through editing or creation of a new assessment is not the more appropriate action.

If the assessment still needs to be deleted, staff should contact a manager and request that the assessment be deleted. For any additional support, contact HMIS support at [hmissupport@acgov.org](mailto:hmissupport@acgov.org).

This policy update includes all assessments

- *Coordinated Entry*
- *Annual Assessments*
- *Status Assessments*
- *Program Specific Assessments*

# Updated Assessment Deletion Policy Cont.

Assessments should only be deleted for the following circumstances:

- The assessment was entered in error
- A duplicate assessment exists
- The incorrect assessment type was selected
- The assessment was attached to the wrong enrollment or project
- The assessment contains invalid or test data
- A supervisor or HMIS Lead has authorized the deletion

# Questions?



# In Need of Support?



---> Bitfocus Community Administration Team  
[alameda-admin@bitfocus.com](mailto:alameda-admin@bitfocus.com)

---> Alameda County HMIS Team  
[hmissupport@acgov.org](mailto:hmissupport@acgov.org)

# Upcoming Events



- **Alameda County HMIS Q&A Session**  
June 9th at 10 AM
- **User and Liaison Meeting**  
June 25th at 10 AM and 11 AM
- **General Refresher Training**  
July 28th @ 10 AM

# Alameda County Monthly HMIS Liaison Meeting

May 2026



# Agenda



Introductions



Data Quality Dashboard



Monthly Data Quality  
Review



Assessment Editing  
Update



Upcoming Events

# Get your phone ready!





# Data Quality Dashboard Review

Sayed

# Data Quality Dashboard

In our last meeting, we introduced the new DQ Dashboard. Today, I'll briefly walk you through its three main sections and show a quick demonstration of how to access and use it.

The DQ Dashboard is an HMIS tool designed to help us monitor and improve data quality. It focuses on three key areas:

**Completeness** – Are the required data fields filled in?

**Accuracy and Consistency** – Is the information correct and aligned across records?

**Timeliness** – Is the data entered on time?

Together, these sections help us identify gaps, improve reporting, and support better decision-making.

# How to Access the DQ Dashboard?

- A. Log into HMIS and open Reporting
- B. Click DATA ANALYSIS
- C. Select Alameda Clarity System Reports
- D. Scroll to Data Quality
- E. Choose the dashboard you need and click RUN
- F. Apply filters: Agency Name, Reporting Period, Project Type, Program Name

# Start Using the Dashboard and Share Your Feedback

Please begin running the DQ Dashboard for your agency data. Review the findings, identify any DQ errors, and make the needed corrections.

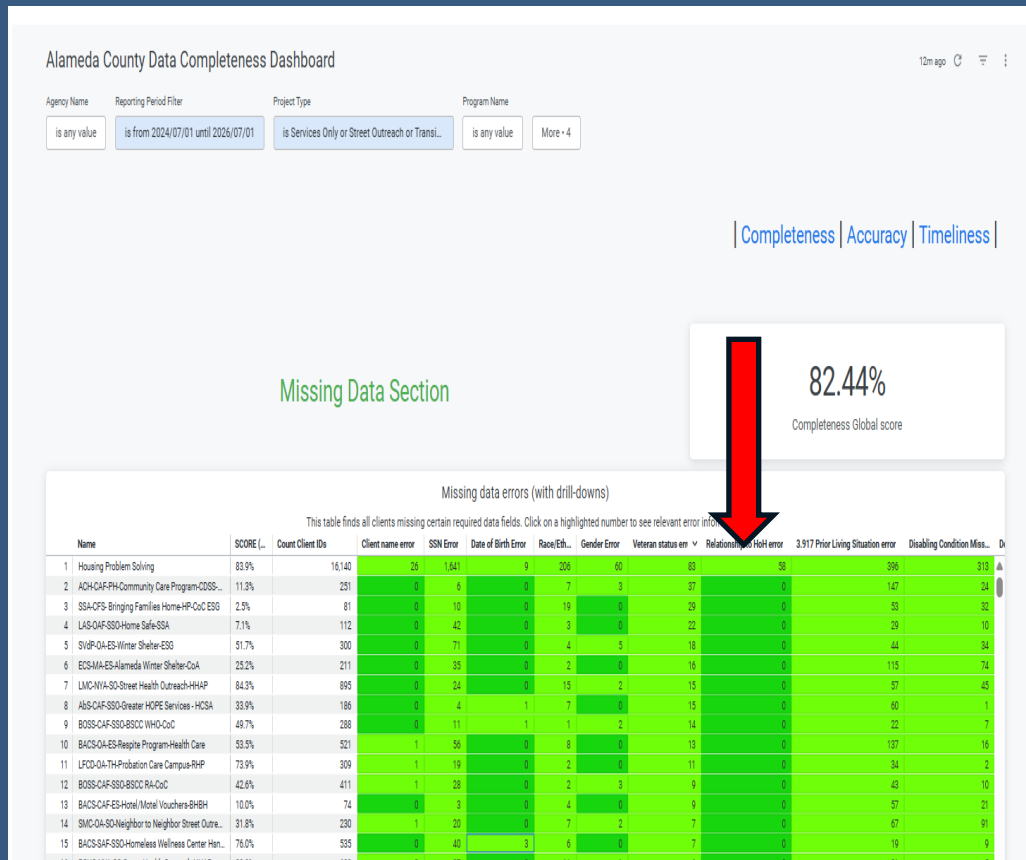
We have also developed a detailed guideline for this dashboard, which we will share with all of you in the coming weeks before our next U&L meeting.

We also welcome your comments and feedback.

Please email us at: [hmissupport@acgov.org](mailto:hmissupport@acgov.org)

Thank you!

# Alameda County Data Completeness Dashboard



- The most common issues include:
- Missing HoH designations
  - HoH dates not aligning with the rest of the household's stay
  - Minors being accidentally designated as the HoH

# Alameda County Data Completeness

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# Prior Living Situation Time Reminders

- Time is not broken by a stay less than 7 consecutive nights.
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# Prior Living Situation Scenario

Jackie reports that they have been living in their car and have been doing so for 6 months now. Jackie has stayed on the streets 2 times in the last three years and has stayed on the streets for 7 months in the last three years.

Did the Case Manager select the correct options for Jackie's prior living situation?

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Roberto reports that they stayed in their car for three months, but they spent five nights at their friend's house and then returned to sleeping in their car for the last eight months. They have stayed on the streets four times in the past three years.

Did the Case Manager select the correct answer for the Length of stay in the prior living situation?

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Don has been staying at an encampment for eight months, he was admitted to the hospital and stayed there for thirty days. They enrolled into an Emergency Shelter after they were discharged and stayed there for one month. Don returned to stay at an encampment and has been there for two months. This is Don's complete homeless history for the past three years.

Did the Case Manager select the correct answer for the Total number of months homeless on the streets, in ES, or Safe Haven in the past three years?

Total number of months homeless on the streets, in ES, or Safe Haven in the past three years

Twelve Months



# Prior Living Situation Scenario

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**Thank you!**